



Acu-Care
MOBILE ACUPUNCTURE SERVICES

Acupuncture

Herbal Medicine

Whole Food Nutrition

Holistic Animal Care

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NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Acu-Care Mobile Acupuncture Services is required, by law, to maintain the privacy and confidentiality of your protected health information. As a courtesy, you will be provided an itemized billing statement which you may submit to your insurance carrier for the purpose of reimbursement to you for healthcare services rendered by Acu-Care Mobile Acupuncture Service. The billing statement contains medical information, including diagnosis, date of injury or condition, and codes which describe the health care services received.

Workers' Compensation

We may disclose your health information as necessary to comply with State Workers' Compensation Laws.

Emergencies

We may disclose your health information to notify or assist in notifying a family member, or another person responsible for your care about your medical condition or in the event of an emergency.

Public Health

As required by law, we may disclose your health information to public health authorities for purposes related to: preventing or controlling diseases, injury or disability, reporting child abuse or neglect, reporting domestic violence, reporting to the Food and Drug Administration problems with products and reactions to medications, and reporting disease or infection exposure information and to provide our patients with notice of our legal duties and privacy practices with respect to your protected health information.

Disclosure of Your Health Care Information

Payment

Judicial and Administrative Proceedings

We may disclose your health information in the course of any administrative or judicial proceeding.

Law Enforcement

We may disclose your health information to a law enforcement official for purposes such as identifying or locating a suspect, fugitive, material witness or missing person, complying with a court order or subpoena, and other law enforcement purposes.

Public Safety

It may be necessary to disclose your health information to appropriate persons in order to prevent or lessen a serious and imminent threat to the health or safety of a particular person or to the general public.

Specialized Government Agencies

We may disclose your health information for military, national security, prisoner and government benefits purposes.

Change of Ownership

In the event that Acu-Care Mobile Acupuncture Services is sold or merged with another organization, your health information/record will become the property of the new owner.

Your Health Information Rights

- You have the right to request restrictions on certain uses and disclosures of your health information. Please be advised, however, that Acu-Care Mobile Acupuncture Services is not required to agree to the restriction that you requested.
- You have the right to have your health information received or communicated through an alternative method or sent to an alternative location other than the usual method of communication or deliver, upon your request.
- You have the right to inspect and copy your health information.
- You have a right to request that Acu-Care Mobile Acupuncture Services amends your protected health information. Please be advised, however, that Acu-Care Mobile Acupuncture Services is not required to agree to amend your protected health information. If your request to amend your health information has been denied, you will be provided with an explanation of our denial reason(s) and information about how you can disagree with the denial.
- You have a right to receive an accounting of disclosures of your protected health information made by Acu-Care Mobile Acupuncture Services.
- You have the right to a paper copy of this Notice of Privacy Practices at any time upon request.

Changes to this Notice of Privacy Practices

Acu-Care Mobile Acupuncture Services reserves the right to amend this Notice of Privacy Practices at any time in the future, and will make the new provisions effective for all information that it maintains. Until such amendment is made, Acu-Care Mobile Acupuncture Services is required by law to comply with this Notice.

Acu-Care Mobile Acupuncture Services is required by law to maintain the privacy of your health information and to provide you with notice of its legal duties and privacy practices with respect to your health information. If you have questions about any part of this notice or if you want more information about your privacy right, please contact: Kimberly Hoover, L. Ac. by calling (530) 575-5620. If Kimberly Hoover, L. Ac. is not available, you may make an appointment for a personal conference in person or by telephone.

Complaints

Complaints about your Privacy rights, or how Acu-Care Mobile Acupuncture Services has handled your health information should be directed to Kimberly Hoover, L. Ac. by calling (530) 575-5620. If Kimberly Hoover, L. Ac. is not available, you may make an appointment for a personal conference in person or by telephone.

If you are not satisfied with the manner in which this office handles your complaint, you may submit a formal complaint to:

DHHS, Office of Civil Rights
200 Independence Avenue, S.W.
Room 509F HHH Building
Washington, DC 20201

This notice is effective as of 10/01/2023.

I have read the Privacy Notice and understand my rights contained in the notice.

By way of my signature, I provide Acu-Care Mobile Acupuncture Services with my authorization and consent to use and disclosed by protected health care information for the purposes of treatment, payment and health care operations as described in the Privacy Notice

Patient's Name (print)

Patient's Signature

Date

Authorized Facility Signature

Date